



**STATE ASSESSORS BOARD
REGULAR MEETING AGENDA**

September 19, 2008

**Richard H. Austin Building, State Treasurers' Board Room
430 West Allegan Street, Lansing, Michigan**

9:30 a.m. **Call to order**

Roll call

A. Approval of the regular meeting minutes of August 18, 2008 (page 1)

B. Public comment

C. Financial reports

1. Communication from the Executive Secretary regarding financial reports relating to State Assessors Board operations for the months of April 2008 through July 2008—information only (page 6)

D. Educational programs

1. Communication from the Executive Secretary regarding mandatory renewal program quiz failures—information only (page 12)
2. Level 3 experience qualification requests
 - a. Communication from the Executive Secretary recommending approval of the requests (page 13)

E. Certification applicants

1. Communication from the Executive Secretary recommending formal approval of new assessing officer certifications (page 23)

F. Closed meeting, permissible under Michigan Compiled Law 15.268(a) and 15.268(h)

1. Discussion of the closed meeting minutes from August 18, 2008 (page P1)
2. Discussion of a narrative appraisal grader reinstatement request (page P4)
3. Discussion of narrative appraisal 204 (page P8)
4. Discussion of August 2008 course examination results (page P9)

5. Formal revocation hearing for revocation petition 08-0018 (page P11)
6. Informal revocation hearing for revocation petition 08-0027 (page P57)
7. Discussion of revocation petition 06-0028 (page P70)
8. Discussion of revocation petition 08-0025 (page P117)

G. Resumption of open meeting and actions on closed meeting items

1. Closed meeting minutes from August 18, 2008 (page P1)
2. Narrative appraisal grader reinstatement request (page P4)
3. Narrative appraisal 204 (page P8)
4. August 2008 course examination results (page P9)
5. Revocation petition 08-0018 (page P11)
6. Revocation petition 08-0027 (page P57)
7. Revocation petition 06-0028 (page P70)
8. Revocation petition 08-0025 (page P117)

H. Other business

1. Communication from the Executive Secretary recommending adoption of a proposed 2009 State Assessors Board meeting schedule and approval to amend the schedule when the Michigan Association of Equalization Directors 2009 annual conference site has been finalized (page 25)
2. Certificate of appreciation for Matthew J. Raftary (page 27)
3. Communication from the Executive Secretary recommending that the Board adopt a criminal conduct policy/procedure for assessing officers who have been convicted of or pled no contest or guilty to a criminal offense in performing assessment administration duties prescribed by rule or law (page 28)

Announcements

Adjournment